

How to Complete the Vaccination Survey for MCCSS Congregate Care Residential Settings: A Guide for Service Providers

Revised: September 2022

Changes as of October 2022

- New questions related to whether residents have had a dose in the last six months AND/OR a COVID-19 infection in the last six months
- Please note that information on the vaccination status of residents under age 5 is **not** being requested at this time.

1. Introduction

The Ministry of Children, Community and Social Services (the “Ministry”) has requested that all service providers of congregate care begin reporting the number of residential clients currently in their organization and how many have of them have been fully vaccinated or have increased protection due to a recent COVID-19 infection.

The Ministry is undertaking this reporting to monitor vaccinations and protection conferred through recent infections in congregate care settings, including for supported independent living clients, and to identify where additional supports and collaboration may be required. Monitoring is being undertaken in alignment with Ministry of Health COVID-19 vaccine guidance: [COVID-19 Vaccine Guidance - English \(gov.on.ca\)](https://www.gov.on.ca/covid19/vaccine-guidance-english)

2. Tracking Vaccination Rates

Service providers should have a process for determining the number of residents who currently live, or are currently being cared for, in congregate care (or are receiving supported independent living services under developmental services).

These numbers should include all residents who are staying at a congregate care setting.

In subsequent survey responses, residents no longer living or being cared for at the congregate care residential sites (or supported independent living locations) should be removed from the tally.

If vaccination status is not disclosed, congregate care settings should record the individual as “unimmunized”.

3. Maintaining records

Service providers should keep a record of the immunization status of residents in the setting (e.g., tracking sheet with date of vaccinations). Public Health Units recommend keeping this information on hand to support outbreak management.

Service providers must ensure that all information relating to resident or staff personal information and immunization status is kept confidential and in accordance with all applicable legislation and policies including keeping those records in a secure location.

4. Communicating with residents

Service providers should communicate to residents that their individual vaccination status will not be disclosed to the Ministry and that the service provider will only be disclosing aggregate data to the Ministry. Service providers are encouraged to explain why this information is being collected by the Ministry and how it will be used, such as identifying locations where additional supports to access vaccines may be required.

5. How to report to the Ministry

Service providers are required to complete a short online form provided by the Ministry to supply this information. Service providers will have to complete a new form for every site they need to report on.

Through this form, service providers will be asked to identify the following:

Field	Definition
SERVICE PROVIDER IDENTIFICATION	
Please select the language you prefer [Drop Down]	The survey is available in English or French. Please select the language you prefer.
Contact Information: Email Address [Open Text]	Please enter the exact email address for the service provider contact person. MCCSS may follow up with this contact if further information is needed.

<p>Which region or program areas does your organization report to? [Drop Down]</p>	<p>MCCSS region or program area to which the service provider reports. Please note that agencies delivering Indigenous Healing and Wellness Strategy programs and MCCSS directly-operated sites are listed as distinct options.</p> <p>If your agency operates in more than one region, please select the agency’s lead region. All sites for that agency, regardless of their individual region, will appear under the agency’s lead region.</p>
<p>Are you reporting on Supported Independent Living services? [Drop Down]</p>	<p>Supported Independent Living refers to a type of residential service and support under SIPDDA where adults with a developmental disability live in a residence operated by a service agency that is not supported by staff and in which one or more persons with developmental disabilities, live alone or with others but independently of family members or of a caregiver, and receive services and supports from the service agency.</p>
<p><i>FOR SUPPORTED INDEPENDENT LIVING CLIENTS ONLY</i></p>	
<p>What is the full name of your agency? [Drop Down]</p>	<p>Name of Service Provider</p>
<p>How many Supported Independent Living clients does your agency currently serve? [Restricted to whole numbers]</p>	<p>All clients receiving Supported Independent Living (SIL) services must be counted. Do not double-count clients as both “residents” and SIL clients.</p> <p>Please enter the number of Supported Independent Living clients in whole numbers.</p>

<p>How many Supported Independent Living clients have been fully vaccinated (at least 2 doses, please include those who have received more than two doses)? [Restricted to whole numbers]</p>	<p>Please enter the number of SIL clients who have received at least two doses of a COVID-19 vaccine.</p> <p>The primary series is the initial number of doses of a COVID-19 vaccine that a person needs to develop a strong initial immune response.</p> <p>Please include clients who have had more than two doses.</p> <p>This number should not exceed the total number of Supported Independent Living clients.</p> <p>For purposes of this survey, a person is to be considered as fully vaccinated as soon as they have received their second dose of a two-dose regimen, i.e., the 14-day period post-dose is not relevant.</p>
<p>Of the total number of Supported Independent Living clients your agency currently serves, how many have received a dose of a COVID-19 vaccine in the last six months AND/OR have had a COVID-19 infection in the last six months? [Restricted to whole numbers]</p>	<p>Please enter the number of SIL clients who have received a dose of a COVID-19 vaccine in the last six months (between May 1, 2022 and October 31, 2022) AND/OR have had a COVID-19 infection in the last six months (between May 1, 2022 and October 31, 2022).</p> <p>The Ministry of Health recommends that the primary series of COVID-19 vaccinations be offered at an interval of two months and that booster doses be offered at an interval of six months after a previous COVID-19 vaccine dose. A shorter interval of at least 3 months may be warranted in the context of heightened epidemiological risk.</p> <p>Recent COVID-19 infections confer some protection from subsequent infections. The Ministry of Health recommends that booster doses be offered at an interval of six months after a previous COVID-19 infection.</p> <p>COVID-19 infections should be confirmed with either a PCR or Rapid Antigen Test. Suspected cases should not be included.</p> <p>For purposes of this survey, the 14-day period post-dose is not relevant.</p>

REGION	
<p>What does your agency name start with? [Drop Down]</p>	<p>Agencies are organized alphabetically. Please select the option that best describes your agency's name.</p>
<p>Please select your agency and site [Drop Down]</p>	<p>Name of Service Provider and Site</p> <p>If you do not see your agency and/or site, please select "Other" and enter as much information as you can to describe the site (e.g. Agency Name, Site Name, Street Address)</p>
RESIDENTIAL CLIENTS	
<p>How many residents currently live at this site who are 12 years old and over? [Restricted to whole numbers]</p>	<p>All current residents of the congregate care setting who are 12 years old and above must be counted. This includes those currently in the facility or on a short-term absence (presumed short stay in a hospital, etc.). Some discretion by the congregate care setting is required to consider not including residents that will be absent for longer periods of time and including them when they return.</p> <p>Please enter the number of current residents in whole numbers.</p>
<p>Of the total number of residents aged 12 years and older who currently live at this site, how many have been fully vaccinated (at least 2 doses, please include those who have received more than two doses)? [Restricted to whole numbers]</p>	<p>Please enter the number of current residents age 12+ who have received at least two doses of a COVID-19 vaccine.</p> <p>The primary series is the initial number of doses of a COVID-19 vaccine that a person needs to develop a strong initial immune response.</p> <p>Please include residents who have had more than two doses.</p> <p>This number should not exceed the total number of residents.</p> <p>For purposes of this survey, a person is to be considered as fully vaccinated as soon as they have received their second dose of a two-dose regimen, i.e., the 14-day period post-dose is not relevant.</p>

<p>Of the total number of residents aged 12 years and older who currently live at this site, how many have received a dose of a COVID-19 vaccine in the last six months AND/OR have had a COVID-19 infection in the last six months? [Restricted to whole numbers]</p>	<p>Please enter the number of current residents age 12+ who have received a dose of a COVID-19 vaccine in the last six months (between May 1, 2022 and October 31, 2022) AND/OR have had a COVID-19 infection in the last six months (between May 1, 2022 and October 31, 2022).</p> <p>The Ministry of Health recommends that the primary series of COVID-19 vaccinations be offered at an interval of two months and that booster doses be offered at an interval of six months after a previous COVID-19 vaccine dose. A shorter interval of at least 3 months may be warranted in the context of heightened epidemiological risk.</p> <p>Recent COVID-19 infections confer some protection from subsequent infections. The Ministry of Health recommends that booster doses be offered at an interval of six months after a previous COVID-19 infection.</p> <p>COVID-19 infections should be confirmed with either a PCR or Rapid Antigen Test. Suspected cases should not be included.</p> <p>For purposes of this survey, the 14-day period post-dose is not relevant.</p>
<p>How many residents currently live at this site who are 5 years old to 11 years old? [Restricted to whole numbers]</p>	<p>All current residents of the congregate care setting who are 5 - 11 years old must be counted. This includes those currently in the facility or on a short-term absence (presumed short stay in a hospital, etc.). Some discretion by the congregate care setting is required to consider not including residents that will be absent for longer periods of time and including them when they return.</p> <p>Please enter the number of current residents in whole numbers.</p>

<p>Of the total number of residents aged 5 to 11 years who currently live at this site, how many have been fully vaccinated (at least 2 doses, please include those who have received more than two doses)? [Restricted to whole numbers]</p>	<p>Please enter the number of current residents ages 5 - 11 who have received at least two doses of a COVID-19 vaccine.</p> <p>The primary series is the initial number of doses of a COVID-19 vaccine that a person needs to develop a strong initial immune response.</p> <p>Please include residents who have received more than two doses.</p> <p>This number should not exceed the total number of residents.</p> <p>For purposes of this survey, a person is to be considered as fully vaccinated as soon as they have received their second dose of a two-dose regimen, i.e., the 14-day period post-dose is not relevant.</p>
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<p>Of the total number of residents aged 5 to 11 years who currently live at this site, how many have received a booster dose of a COVID-19 vaccine in the last six months AND/OR have had a COVID-19 infection in the last six months? [Restricted to whole numbers]</p>	<p>Please enter the number of current residents ages 5 - 11 who have received a booster dose of a COVID-19 vaccine in the last six months (between May 1, 2022 and October 31, 2022) AND/OR have had a COVID-19 infection in the last six months (between May 1, 2022 and October 31, 2022).</p> <p>The Ministry of Health recommends that the primary series of COVID-19 vaccinations be offered at an interval of two months and that booster doses be offered at an interval of six months after a previous COVID-19 vaccine dose. A shorter interval of at least 3 months may be warranted in the context of heightened epidemiological risk.</p> <p>Recent COVID-19 infections confer some protection from subsequent infections. The Ministry of Health recommends that booster doses be offered at an interval of six months after a previous COVID-19 infection.</p> <p>COVID-19 infections should be confirmed with either a PCR or Rapid Antigen Test. Suspected cases should not be included.</p> <p>This number should not exceed the total number of residents.</p> <p>For purposes of this survey, the 14-day period post-dose is not relevant.</p>
<p>How many clients currently live at this site who are 0-4 years old OR have a medical exemption from vaccination?</p> <p>We are not requesting information on vaccination status of those under 5 years old at this time. [Restricted to whole numbers]</p>	<p>Please enter the number of residents who are under 5 years old or who have a medical exemption from vaccination.</p> <p>We are not requesting information on vaccination status of those under 5 years old at this time.</p>

CONCLUSION	
<p>Have you been in contact with your local Public Health Unit or health providers about providing the bivalent vaccine to your residents (18+ only)?</p>	<p>Please select Yes if you have been in contact with your Local Public Health Unit or health providers about providing the bivalent vaccine to your residents.</p> <p>Bivalent vaccines target the original COVID-19 virus as well as we the original Omicron variant.</p> <p>Please share comments on any challenges you have encountered related to accessing bivalent vaccinations.</p>
<p>OPTIONAL: Do you have any comments about challenges you have encountered with resident vaccinations?</p>	<p>Please feel free to comment on challenges experienced with disclosing of vaccination information, vaccine hesitancy, and barriers to accessing vaccines. Please do not provide any information that would identify a resident here.</p>

If you have multiple sites to report on, please submit this survey and proceed to the beginning of the survey to submit information on additional sites.